2018
Primary Schools Expansion
‘Have Your Say’
Mead Primary School Expansion Consultation

The Local Authority has a statutory duty to plan and secure sufficient school places for their area to meet the needs of its children and families and therefore it is obliged to plan for the expansion of its school capacity.

As the increasing pupil population continues to impact across our Primary, Secondary and Special school provision, we need to ensure that we effectively deliver sufficient school places. Since 2011, the Council has created an additional 3547 primary school places in the borough. Of these, 2505 are permanent places created through the expansion of 21 existing primary schools under first and second phase of the school expansion programme. 210 temporary places were delivered at the beginning of the academic year 2016 across five primary schools and a planned additional 886 permanent primary school places is expected to be delivered when the third phase of the expansion programme is completed.

Following the Cabinet’s approval of the phase four of the schools expansion programme, the additional capacity needed in our primary schools will continue to focus on the planning areas that are experiencing rapid growth in pupil numbers and long term pressure of demand on school places due to in year mobility and new housing growth. These planning areas are namely Harold Hill, Rainham & South Hornchurch and Romford.

This document identifies the school proposed for expansion in the Harold Hill planning area in 2018 and outlines the statutory process & timeline for the enlargement of its premises to enable them take on additional pupils.

Expansion Proposal

Demand for places in the Harold Hill planning area has been high and this is projected to continue, particularly due to the impact of some completed major housing developments, increased migration and a future regeneration scheme. Our forecast indicates that a 1FE expansion will be needed by 2018/19 and the proposal is to expand Mead Primary School from 3FE to 4FE.

Mead Primary School
Mead Primary has been agreed as an appropriate location for additional numbers to be accommodated. The school was expanded from 2FE to 3FE in September 2013. Mead is a good school which is popular and will be able to accommodate the high demand in the area.

Primary School places
The LA’s proposal is to expand the school from 3 FE to 4FE from September 2018.

<table>
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<tr>
<th>School</th>
<th>Proposal</th>
<th>Proposed date</th>
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<tbody>
<tr>
<td>Mead Primary School</td>
<td>Increase from three to four form of entry (90 to 120 intake)</td>
<td>September 2018</td>
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Early Education and Childcare Places
The existing nursery unit currently makes provision for 30 FTE places for 3 and 4 year olds. The proposal will be to expand the unit from 30FTE places to 60FTE places for 2, 3 and 4 year olds, thereby making provision for 52 FTE places overall for 3 and 4 year olds and 8 FTE places for 2 year olds by September 2018.

Additional Resource Provision (ARP)
Mead Primary currently has an Additional Resource Provision (ARP) for 20 places for children with Speech, Language and Communication needs.

There has been a reduction in the number of children with Speech and Language issues that need to be met within an ARP setting. Conversely there has been an increase in the number of children with Social Communication, Autistic Spectrum Disorders and Complex needs. A decision has been taken with the school to redesignate the ARP.

A newly redesignated ARP will be built to cater for and meet the needs of up to 12 pupils with Autistic Spectrum Disorder and/or Communication & Complex Needs. This is in line with our plans to increase provision in this area of need and will help address the gap in provision for pupils whose needs can only be met in more specialist provision but within a mainstream setting. The ARP will offer a specialist and flexible approach, adapted to the individual child and will be a mix of spending time in the ARP and following an integration plan where appropriate for the child.

The unit will be housed in a new build; with construction works completed by the end of spring term 2018 to enable the school to take on the pupils.

Additional Information

Existing Premises and sites
Mead Primary has been assessed as having sufficient site to allow for this expansion. Every effort will be made to minimise disruption for pupils, parents and neighbouring residents during building works, for instance scheduling as much work as possible during school holiday periods.

There will also be a separate consultation about the design of the new build particularly with residents local to the school sites as part of the usual planning application procedures.

Transport implications and safe routes to school
As part of the process, the school will be expected to provide and, if necessary, revise school travel plans. Advice will be given by the Smarter Travel to School team (part of the Regeneration, Policy & Planning Service) to support the school. The school will be fully involved in the process of identifying problems regarding routes to school and potential solutions.

Concerns relating to this can be raised as part of the planning process which is subject to a separate consultation at a later date and must take place before planning permission can be granted.
Impact on staff and pupils
Expansions of schools do not require in themselves reorganisation of staffing structures. Disruption for existing staff and pupils from any building works will be kept to a minimum and the school and Local Authority will try to ensure that staff are supported and retained through the process. Teaching staff and classroom assistants will be recruited as and when required by the school.

School budgets
School budgets are calculated using a range of factors, the most significant of which is the number of pupils. An increase in pupil numbers would result in an increase of the budget in line with associated costs. Headteachers, Governors and the Local Authority will continue to work together to ensure that schools have the right amount of funding to support the proposed number of pupils. ‘Growth funding’ is specifically targeted at expanding schools in the first year.

Funding for the Additional Resource Provision (ARP)
ARPs in Havering are funded in accordance within a Place Led Funding approach that complies with the Government’s SEN Funding Reforms which came into effect in April 2013. Generally, the LA will commission between 10-12 places at £10k each per annum.

The funding will enable each provider to operate a core staffing model which can be added to where top up funding is allocated as part of a child’s Education Health and Care Plan. This is to ensure that each ARP has the necessary funding to employ specialist staff to meet the needs of the pupils attending. The funding is additional to other SEN funding allocated to the school.

What happens next?
This is an opportunity to express your views and ask questions on any of the proposals for expanding the school during the pre-statutory consultation.

The pre-statutory consultation period starts on Monday 19 June 2017 and will close on Monday 17 July 2017.

All responses will be considered after the consultation ends on 17 July 2017.

A separate planning consultation will take place alongside to consider build and design. If the Council then decides to proceed with the proposal it will publish a statutory notice and other information in September 2017, followed by a four week ‘representation period’ during which there will be a final chance to express views. Subject to the outcome of the representation period, the Council intends to make a final decision on all expansion proposals by end of October 2017 for implementation from September 2018.
Statutory timeline

Where there is a need to apply the statutory process to increase the capacity of a primary school the following timescale will be adopted.

<table>
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<tr>
<th>Key milestones</th>
<th>Date</th>
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<tr>
<td>Pre-Consultation period</td>
<td>19 June– 17 July 2017</td>
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<tr>
<td><strong>Statutory Stage 1 – Publication of Statutory Notices</strong></td>
<td>September 2017</td>
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<tr>
<td><strong>Statutory Stage 2 – Representation Period</strong></td>
<td>4 weeks</td>
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<tr>
<td><strong>Statutory Stage 3 - Decision on proposals by the Local Authority</strong></td>
<td>October 2017</td>
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<tr>
<td><strong>Statutory Stage 4 - Implementation</strong></td>
<td>From September 2018</td>
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Have your say

You can state whether you support these proposals or not by completing the consultation questionnaire below and return to the school’s reception office.

Alternatively, you can complete this questionnaire online by clicking on the link below; https://www.surveymonkey.co.uk/r/2018primaryschoolexpansion

If you have any other questions regarding any of these proposals, please call Pooneeta Mahadeo, School Organisation Manager on 01708431092 or email; Pooneeta.mahadeo@havering.gov.uk

You can request this information in a different format or language, by contacting Ada Egot on 01708 433841 or email ada.egot@havering.gov.uk

This consultation booklet is being sent electronically to all parents/carers, school governors, teachers and support staff of Mead Primary School. Copies are also being sent to headteachers of the neighbouring schools in the planning area, ward members, MPs, Church Dioceses, leaders of local early years facilities, community groups, unions and professional associations. Hard Copies will also be available at local libraries.
Consultation Questionnaire

Are you? (tick as appropriate)

A Parent/Carer [ ] Local resident [ ] Teacher/other staff at Mead Primary [ ]
Governor at Mead Primary [ ] Governor at another school [ ]
Teacher/other staff in another school [ ] other- please specify ______________

1. Do you support the proposal to expand Mead Primary School?
   Yes [ ] No [ ] (tick as appropriate)

2. I support the proposal to expand this school for the following reason(s)

3. I do not support the proposal to expand this school for the following reason(s)

Do you have any other comments?

Tell us about you
It’s helpful to learn a little more about you, to check we’re hearing from a wide cross-section of our stakeholders. The information you give us will remain strictly confidential and will be used for monitoring purposes only, in accordance with the Data Protection Act 1998.

Are you ……. Male □ Female □

What is your postcode? __________

What is your age?
18-24 □ 25-34 □ 35-44 □ 45-54 □ 55+ □

Do you consider yourself to have a disability? Yes [ ] No [ ] Unsure [ ]
If yes, please specify __________
Are you ..........  

Pregnant  Yes  No  Prefer not to say  
On maternity leave  
Returning from maternity leave  

Is English your first language?  Yes  No  
If no, please specify __________________________

What is your ethnic group?

A. White  
British  
Irish  
Any other white background  
If other, please state below  

B. Mixed  
White and Black Caribbean  
White and Black African  
White and Asian  
Any other mixed background  
If other, please state below  

C. Asian or Asian British  
Indian  
Pakistani  
Bangladeshi  
Chinese  
Any other Asian background  
If other, please state below  

D. Black or Black British  
African  
Caribbean  
Any other black background  
If other, please state below  

E. Other ethnic group  
Arab  
Any other ethnic background  
If other, please state below  

Prefer not to say  

Thank you for providing your views on the proposed school expansion. The information gathered from this consultation will be used to inform a report that will determine whether or not we proceed to the statutory stage of the school expansion process.